

Panel	Study	Date	Status	Action	Date for Future Action
Communities & Environment	Forward Programme		Below are a list of reports to be presented at future Panel meetings:		
	December 2017		Cambridgeshire Home Improvement Agency Improvement Plan	F Swann (External)	05/12/17
			Representatives on External Organisations	A Green – Democratic Services Officer (Scrutiny)	"
	January 2018		Community Resilience Plan	C Stopford – Head of Community	09/01/18
	February 2018		Twelve Month Review of Bearscroft Farm Local Lettings Plan	J Collen – Housing Needs and Resource Manager	06/02/18
			Corporate Enforcement Policy	C Stopford – Head of Community	"
	March 2018		Luminus	Luminus (External)	06/03/18
Communities & Environment	Future of Hinchingsbrooke Country Park, Paxton Pits, Godmanchester Nursery and Public Rights of Way	01/11/16	The Panel received an exempt report on the contractual arrangements and potential improvement programme of Hinchingsbrooke Country Park. The Cabinet received the same report but including the Panel's comments at its meeting in November 2016.	The Cabinet made a decision on the report. The decision remains confidential whilst negotiations are taking place.	
		07/03/17	Cambridgeshire County Council's Highways Maintenance Manager, Mr Jonathan Clarke, was in attendance to update Members on the maintenance of Huntingdonshire's Public Rights	A report on Hinchingsbrooke Country Park is expected at the Panel meeting in April 2018.	03/04/18
				A report on Paxton Pits is expected at the Panel	03/04/18

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			of Way.	meeting in April 2018. A report on Godmanchester Nursery is expected at the Panel meeting in June 2018.	June 2018
Communities & Environment	Community Resilience Plan including relationships with Parish and Town Councils and the County Council	04/07/17	The Executive Councillor for Community Resilience and Well-Being gave Members an update on the Community Resilience Plan and encouraging Members to become ambassadors for the Council.	The Portfolio Holder has agreed to attend the Panel meeting in January to update Members on the work carried out.	09/01/18
Communities & Environment	Reports Due and Regular Items				
	Representatives on External Organisations	Annual	Selected Members represent the Council on various External Organisations. The Panel received updates at its meetings in November 2016 and March 2017.	Next report is due at the Panel meeting in December 2017.	05/12/17
	Huntingdonshire Community Safety Partnership	04/10/16	Annual review of the work of the Partnership. The 2016/17 report is scheduled to be presented to the Panel in June 2018.	A six month update report is due at a future meeting of the Panel.	June 2018
	Corporate Enforcement Policy	06/12/16		The Panel are to consider a report at its meeting in February.	06/02/18

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	Air Quality in Huntingdonshire	05/09/17	The Panel received a presentation from the Senior Public Health Manager – Environment and Planning at Cambridgeshire County Council on Air Quality in Huntingdonshire.	The Panel resolved to revisit the issue at a future Panel meeting.	To be decided
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Economy & Growth	Forward Programme		Below are a list of reports to be presented at future Panel meetings:		
	December 2017		Local Plan: Proposed Submission consultation	C Kerr – Planning Service Manager (Policy)	12/12/17
			Representatives on External Organisations	A Green – Democratic Services Officer (Scrutiny)	"
	January 2018		Civil Parking Enforcement Presentation	External	16/01/18
			Huntingdonshire Economic Growth Plan 2013-2023	S Bedlow – Economic Development Manager	"
	February 2018		Local Plan Update and Infrastructure Planning	C Kerr – Planning Service Manager (Policy)	01/02/18
			Memoranda of Understanding with the Local Enterprise Partnership	A Moffat – Head of Development	"
	March 2018		Endorsement of the Local Plan	C Kerr – Planning Service Manager (Policy)	08/03/18

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Economy & Growth	Strategic Review of Car Parking	03/11/16	Following Cabinet's agreement to set up a Strategic Task and Finish Group, the Panel discussed the Strategic Review of Car Parking. The Panel appointed Councillors D B Dew, R Fuller, I D Gardener and T D Sanderson to the group.		
		06/04/17	A project overview and scoping document was presented to the Overview and Scrutiny Panel.	It was agreed that the Task and Finish Group will not be led by Overview and Scrutiny; however the Panel will be responsible for the scrutiny of the Task and Finish Group's work. To date the Group have held four meetings to finalise the Car Parking Vision.	
		05/10/17	The Car Parking Vision was presented to Overview and Scrutiny and then to Cabinet on 12th October when it was approved.	The Group are now holding a series of meetings in order to work on the Car Parking Strategy.	
Economy & Growth	Local Plan To 2036	06/10/16	Members agreed to keep the Local Plan to 2036 on the work programme. A task and finish group has not be established however the Panel have agreed that the Chairman should become the Panel expert on the topic.		
		15/06/17	The Panel received and discussed the Huntingdonshire Local Plan to 2036.	The Panel is to receive a Local Plan and Infrastructure Planning update.	12/12/17

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Economy & Growth	Devolution	06/10/16	Members agreed to keep Devolution on the work programme however before appointing a Panel expert, Members would like to invite the relevant Executive Councillor responsible to a future Panel meeting to update the Panel on what work has been done so far.	The Panel are to receive an six month update on the work of the Combined Authority.	June 2018
		02/11/17	The Panel are to receive an update on the work of the Combined Authority from Councillors R B Howe and T Hayward.		
Economy & Growth	Reports Due and Regular Items		Below are a list of reports to be presented at future Panel meetings:	Next report is due at the Panel meeting in December 2017. Report was presented in July 2017 and the next one is due at the Panel meeting in July 2018.	12/12/17 July 2018
	Representatives on External Organisations	Annual	Selected Members represent the Council on various External Organisations. The Panel received updates at its meetings in November 2016 and February 2017.		
	Marketing Strategy Work Programme	Annual	The Panel have requested annual updates on the work programme.		
Performance & Customers	Forward Programme December 2017		Review of Fees and Charges	A Forth – Finance Manager	06/12/17

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	January (10th) 2018		Representatives on External Organisations	A Green – Democratic Services Officer (Scrutiny)	"
			Draft Revenue Budget 2018/19 and Medium Term Financial Strategy 2019/20 to 2022/23	C Mason – Head of Resources	10/01/18
			Shared Services Strategy	O Morley	"
			Business Case for CCTV Commercialisation (Exempt)	C Stopford – Head of Community	"
			Asset Disposals (Exempt)	C Luscombe	"
			Site Disposal B (Exempt)	C Luscombe	"
	January (31st) 2018		Integrated Performance Report 2017/18 – Quarter 3	D Buckridge – Policy, Performance and Transformation Manager (Scrutiny)	31/01/18
			Final Revenue Budget 2018/19 and Medium Term Financial Strategy 2019/20 to 2022/23	C Mason – Head of Resources	"
			Treasury Management Strategy 2018/19	A Forth – Finance Manager	"
			Corporate Risk Register	D Harwood – Audit and Risk Manager	"
			Lettings Policy Review	J Collen - Housing Needs and Resource Manager	"
			Business Case for Document Centre Commercialisation (Exempt)	J Taylor – Head of Customer Services	"
	March 2018		Commercial Investment Strategy: Business Plan Phase 1 Review	C Mason – Head of Resources	07/03/18

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Performance & Customers	One Leisure Value For Money	05/07/17	The Panel agreed to create the Task and Finish Group. The following are Members of the Group: Councillors R C Carter, D B Dew, Mrs L A Duffy, M Francis, Mrs D C Reynolds and R J West.	Further meetings are to be arranged.	
		12/09/17	The first meeting of the Task and Finish Group was held.		
Performance & Customers	Social Value In Procurement	01/02/17	The Chairman informed the Panel that there will be a task and finish group investigating social value in procurement.	Officers are working on a scoping document.	